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UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WASHINGTON, D. C.

1939 AGRICULTURAL CONSERVATION PROGRAM
NORTH CENTRAL REGION

INSTRUCTIONS TO STATE COMMITTEES FOR LISTING STATISTICAL
DATA ON STATISTICAL LISTING SHEET, FORM NCR-338a

Statistical data relating to payments under the 1939 Agricultural Conservation and Price Adjustment Programs will be listed on form NCR-338a in the statistical section of the State office. These data will be tabulated by minor civil divisions for all farms in each county for which a payment was entered on form NCR-326, for all farms which entered into the computation of a payment which was entered on form NCR-327A, and for farms for which payments were computed under the 1939 Price Adjustment Program.

When blocks of forms NCR-325, 1939 Farm Computation Sheets, are received in the statistical section, they will be sorted by minor civil divisions, arranged in numerical order, and examined to determine which of such forms contain data to be listed on NCR-338a.

In determining the computation sheets, form NCR-325, from which data will be listed on form NCR-338a, an examination shall be made of the serial numbers which appear in Section IV and the amount computed in Section IV, Item 11, column (b). The data on any computation sheet, form NCR-325, will not be listed on form NCR-338a if all serial numbers are less than 7,000 and the entry in Section IV, Item 11, column (b) is zero.

In listing the data from farm computation sheets, the farm number in column (1) of NCR-338a will be encircled if:

1. The entry on Section IV, Item 11, column (b) of NCR-325 is zero and the serial numbers which appear on such form are both greater and smaller than 7,000, or;
2. The computation sheet contains serial numbers which are all greater than 7,000.

Each entry clerk will make a list of the encircled farm numbers and the serial numbers above 7,000 which appear on the computation sheet for each of such farms. The applications for payment for more than one farm, which are filed by serial numbers in the Application for Payment Section, for each of the applications listed in connection with an encircled farm number will be examined to determine if the farm entered into the computation of a payment on a multiple application. In determining if a payment was earned on any multiple application form NCR-327A, examine the entry in Section V, Item (2), column (b). Delete the entries in columns (2) to (15), inclusive, of NCR-338a for each farm for which the examination of applications shows that such farm did not enter into the computation of a payment on any of the multiple applications identified with the farm.

After each block of forms NCR-325 have been tabulated on form NCR-338a, they shall be returned to the Application for Payment Section for filing.

SECTION I - LISTING OF PAYMENTS UNDER THE 1939
AGRICULTURAL CONSERVATION PROGRAM

Enter in the spaces provided at the bottom of each sheet the name of the State, county, minor civil division, and the minor civil division code number and sheet number.

Column (1) Enter only the farm number, which appears in the upper right-hand corner of form NCR-325. Do not enter the minor civil division code number.

Column (2) Enter the payment earned for corn, which is obtained from Section IV, item 1(b).

Column (3) Enter the payment earned for wheat, which is obtained from Section IV, item 2(b).

Column (4) Enter the payment earned for tobacco, which is obtained from Section IV, item 3(b). If more than one type of tobacco is grown in a county payments for the second type shall be entered in column (6). Designate the type of tobacco in the box heading of the column.

Column (5) Enter the payment earned for potatoes or cotton, which is obtained from Section IV, item 4(b) or 5(b). Strike the name of the crop in the column heading which is not applicable.

- Column (6) Enter the payment earned for commercial vegetables, which is obtained from Section IV, item 6(b).
- Column (7) Enter the general payment earned, which is obtained from Section IV, item 7(b).
- Column (8) Enter the payment earned for soil-building practices, which is obtained from Section IV, item 9(b).
- Column (9) Enter the payment earned for restoration land, which is obtained from Section IV, item 8(b).
- Column (10) Enter the total of the special and general payments, which is obtained from Section IV, item 10(b). This entry will equal the sum of the entries for the farm in columns (2) to (9), inclusive, of form NCR-338a.
- Column (11) Change the heading of column (11) to "Total of Deductions" and enter the total deductions for the farm which is obtained from Section IV, Item 10, column (c).
- Column (12) Enter the amount of increase for adjustment of small payments, which is obtained by adding the entries in Section IV, item 13 for all persons interested in the farm.
- Column (13) Column (13) will not be used at this time.
- Column (14) Enter in the box heading of column (14), "Acres of Cropland," and enter the acreage of cropland for the farm which is obtained from Section II, item 1, column (b).
- Column (15) Enter the maximum soil-building payment available for the farm, which is obtained from Section II, item 7(c).

SECTION II - LISTING OF PAYMENTS UNDER THE 1939
PRICE ADJUSTMENT PROGRAM

The data to be listed on NCR-338a in columns (16) to (21), inclusive, will be obtained from applications for payment under the 1939 Price Adjustment Program, for ACP-90 for wheat, ACP-97 for corn, and

ACP-98 for cotton. Determine that the data to be entered in columns (16) to (21) of NCR-338a relate to the identical farms for which the farm numbers are entered in column (1). The farm numbers on ACP-90, ACP-97, and ACP-98, are entered in the upper right-hand corner of the respective forms.

When blocks of forms ACP-90, ACP-97, and ACP-98 are received in the statistical section they shall be sorted by minor civil divisions, arranged in numerical order, and the data from such forms listed in columns (16) to (21), inclusive. The data for farms for which payments are computed with respect to the price adjustment program and for which the data from farm computation sheets, form NCR-325, are not listed will be entered only in columns (1) and (16) to (21), inclusive. After the data from forms ACP-90, ACP-97, and ACP-98 have been entered on form NCR-338a, they shall be returned to the Application for Payment Section for filing.

Wheat Price Adjustment Data from ACP-90

Column (16) Enter the number of payees, which is the number of entries in the amount column in Section III.

Column (17) Enter the gross farm payment which is obtained from Section I, item (5).

Corn Price Adjustment Data from ACP-97

Column (18) Enter the number of payees, which is the number of entries in the amount column in Section II.

Column (19) Enter the gross farm payment, which is obtained from Section I, item (5).

Cotton Price Adjustment Data from ACP-98

Column (20) Enter the number of payees, which is the number of entries in the amount column in Section II.

Column (21) Enter the gross farm payment which is obtained from Section I, item (5).

COUNTY SUMMARY OF STATISTICAL DATA

After all entries have been made on form NCR-338a for each farm to be listed on a sheet and the data for all non-payment farms have been deleted, obtain the sheet and minor civil division totals

of all columns containing data. Under the sheet and minor civil division totals of the gross farm payments made in connection with the 1939 Price Adjustment Program enter in the space provided the number of farms receiving wheat, corn, and cotton price adjustment payments, respectively.

Label a separate sheet form NCR-338a, "County Summary," and enter on this summary all column totals and the number of farms to receive wheat, corn, or cotton payments in connection with the 1939 Price Adjustment Program by minor civil division totals. After entries of the statistical data by minor civil divisions have been made on the county summary, obtain county totals of all columns and other pertinent data, and enter such data in appropriate spaces on the county summary sheet.

